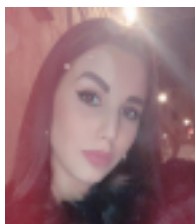



## PERSONAL INFORMATION **Fiamma Maria Brunetti**



 3, Piazza Pietro Fontana, 06049 Spoleto (Italy)

 +393481133692

 fiammamaria.brunetti@gmail.com

## WORK EXPERIENCE

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### 10/10/2019–Present **Accountant internship**

Studio Buttarini S.n.c, Spoleto (Italy)

Provided support to Senior Accountant for the invoicing and solving issues related to the client statement in regard of taxation.

### 24/03/2019–24/03/2019 **Tourist Guide**

Fai - Fondo ambiente Italiano, Spoleto (Italy)

Leaded and guided various group of tourists providing in- depth explanation on the history of the theatre Caio Melisso.

### 27/10/2018–14/03/2019 **Turist Guide**

“Edicola 5”, Spoleto (Italy)

Provided useful informations to tourists in an info point based in an old magazine shop on Saturdays and Sundays during the school year 2017/18 as part of a study and work project

## EDUCATION AND TRAINING

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2016–2021

Istituto tecnico commerciale “ITCG G. Spagna”, Spoleto (Italy)

High School diploma course that offers specific knowledge of the touristic sector combining cultural and environment valorisations of the territory with linguistic and business competences to grow in an international context.

During my high school studies I have been selected to participate, within a English language in Bath and London.

- Attended 120 hours of English language course outside of the regular hours as part of the Italian educational project PON (progetto operativo nazionale) founded by EU

### 30/06/2019–15/07/2019 **Course of Marketing and Cyber Security**

Summer School/ Luiss Guido Carli, Rome (Italy)

Attended in June and July two university propedeutica courses in Marketing and Cyber Security



PERSONAL SKILLS

Mother tongue(s) Italian

	SPEAKING	
Reading	Spoken interaction	Spoken production

Foreign language(s) UNDERSTANDING WRITING Listening

English B2 B2 B2 B2 B2 B2 French B2 B2 B2 B2 B2

DELFI - A2 (2016)

Spanish B2 B2 B2 B2 B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages

Communication skills Public speaking, public relations

Organisational / managerial skills Teamwork, leadership

Digital skills SELF-ASSESSMENT

Information processing

Communication

Proficient user

Problem solving

Proficient user Proficient user

Digital skills - Self-assessment grid

Other skills First classified in the Italian Championship for Roller Figure Skating category 2013/2018

Attended ski courses at Skischule Speikboden Ahrntal in Sudtiro, Alto Adige and participated to several ski competitions with achieving several placement in the first three classified.

ADDITIONAL INFORMATION

Autorizzo il trattamento dei miei dati personali ai sensi del GDPR (Regolamento UE 2016/679) e del Decreto Legislativo 30/6/2003, n. 196 Codice in materia di protezione dei dati personali.

